



Regular Meeting of the Measure J Citizens' Bond Oversight Committee

December 13, 2023

6:30 – 8:30 pm

Bond Department Conference Room

3266 Constitution Drive

Livermore, CA 94551

Adopted Meeting Minutes 2-7-24

1. Call to Order

Committee Vice-Chair Amanda Pepper called the meeting to order at 6:31 p.m. In attendance were CBOC members Eric Hom, Isidore Loth, Will Macedo, Amanda Pepper, Kimberly Schertzer, Roshan Shanbhag, Allison Warner and Jerome Yalon.

2. Visitors / Public Comments

There were no visitors or public comments.

3. Minutes

3.1 Approval of the October 11, 2023, Meeting Minutes –There was a motion to approve the minutes by Yalon, seconded by Macedo. The Committee voted and 5 Ayes, 0 Nays, 3 Abstentions approved the minutes. New members present did not attend the October 11, 2023, meeting.

Items 6.1 & 6.1.1 were moved to allow for the introduction of the new members earlier in the meeting. An updated member roster was distributed and served as confirmation that members who were entering a new term were willing to continue to serve on the Committee.

4. Measure J Update

4.1 McNeely provided an overview of the Measure J Bond Program, including projects within the bond, that were completed and in progress, for the benefit of the new members. Questions were answered and a Facilities Master Plan summary was provided. A tour of the signature projects at Joe Michell, East Avenue, Granada High and Livermore High will be offered to new and existing members.

An orientation meeting will be provided to new and existing members to go over bylaws, roles and responsibilities, and other materials provided in the CBOC member binder.

5. Financial update

5.1 Fiscus presented the Financial Report, providing highlights on available budget balances. As there were new members in attendance, Fiscus reviewed how to read the report and the meaning of the account codes.

6. Information Requested by the Committee/Committee Business

6.1 Committee Make Up

6.1.1 Welcome new members. (these items were covered earlier in the meeting)

6.2 It was agreed that the CABOC Conference statements will be reviewed at the February 7, 2024, meeting.

6.3 The Committee decided not to hold a Special Meeting in January for the Audit Review, as the timing would be close to the February meeting. The Audit will be presented, as planned, on the February 7, 2024, meeting.

7. Next Meeting Dates

7.1 Annual Calendar Review for future meetings for 2023/2024 was distributed and reviewed.

7.2 The next regular meeting is scheduled for Wednesday, February 7, 2024

8. Adjournment

There being no further business, Hom motioned to adjourn the meeting, seconded by Macedo. The Committee voted 8-0 to adjourn the meeting. Pepper adjourned the meeting at 7:50 pm.